

## Notification of Extension of Study Abroad

I am submitting this form to the Global Education Office for Undergraduates to inform Duke University of my intentions to extend my study abroad program. Additionally, I acknowledge that if I am a degree-seeking student at Duke University, I must also resolve the implications of my actions with the Karsh Office of Undergraduate Financial Support and the Director(s) of Undergraduate Studies in my major(s). I furthermore acknowledge that if I am a degree-seeking student at Duke University, I will notify my academic dean in writing of my desire to extend my study abroad experience. If I am a non-Duke student, I will notify my home institution to determine what implications this extension has with my home institution. I will also notify the appropriate staff of my study abroad program of my intention to extend my participation.

If I am extending my study abroad status in order to change from one program to another program in the following semester, I agree to submit a Participation Agreement for the new program.

I will complete a new Travel Registry located at <http://travel.duke.edu/> and list dkearney@duke.edu in the CC email address field and Global Education Office for Undergraduates in the Duke Program, Unit, Dept., or School section so a confirmation email is generated.

I plan to extend my participation with the \_\_\_\_\_ same program \_\_\_\_\_ different program in (name and location of program):

Please extend my study abroad agreement to include (semester and year): \_\_\_\_\_

I plan to return to Duke University/home institution (semester and year): \_\_\_\_\_

Student Signature: \_\_\_\_\_ Today's Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

*Please fax to (919) 684-3083, send as an email attachment to [globaled@duke.edu](mailto:globaled@duke.edu), or mail to Global Education Office for Undergraduates, Smith Warehouse, Bay 6, 2nd Floor, 114 S. Buchanan Blvd., Box 90057, Durham, NC 27708. If mailing, Box 90057 MUST be included in the address.*

### **For Office Use Only**

Exec. Director Signature \_\_\_\_\_ Date \_\_\_\_\_

<b>Notification:</b>	Registrar _____	Financial Aid _____	Date Processed _____
	Bursar _____	Housing _____	
	Cashier _____	DukeCard _____	
	Academic Dean _____	Valerie _____	
	Program _____		

TDS Status (D&ND) \_\_\_\_\_ Comments (D&ND) \_\_\_\_\_ Participation Agreement (D&ND) \_\_\_\_\_

TR (D&ND) \_\_\_\_\_ PDO carry over (D&ND) \_\_\_\_\_ App Tag (D&ND) \_\_\_\_\_ Batch Info (D) \_\_\_\_\_

Count (D) \_\_\_\_\_ SA Notebook (D) \_\_\_\_\_ Country (D) \_\_\_\_\_ File (D&ND) \_\_\_\_\_